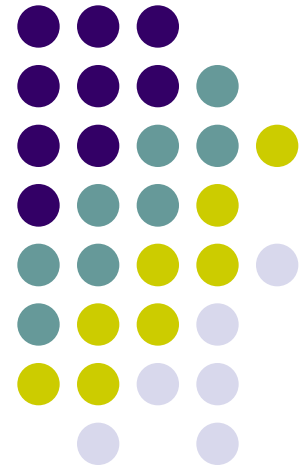


Chair's Report

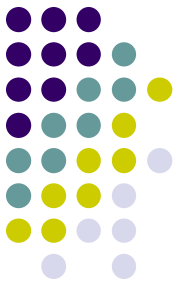
Faculty Senate Meeting 9/9/10

Carola Wenk
Associate Professor
Dept. of Computer Science
Chair of the Faculty Senate



Shared Governance Bodies

www.utsa.edu/gov



UT System

Faculty
System FAC

UTSA

Faculty
Faculty Senate

Staff
Staff Council

University Assembly
Standing Committees

*Faculty have a
special role!*

Students
Student Government

Faculty Senate

www.utsa.edu/senate



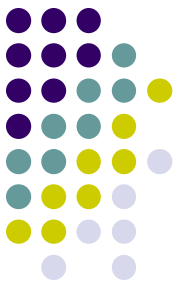
- **Faculty have a “major role in the governance of their respective institutions”**
(UT System Regents’ Rule 40101)
- At UTSA the Faculty Senate executes this role on behalf of the General Faculty
- The Faculty Senate reviews and formulates policy on matters pertaining to faculty
 - ➔ Handbook of Operating Procedures (HOP)
- The Faculty Senate is part of the approval chain

Handbook of Operating Procedures (HOP) www.utsa.edu/hop



- UTSA's rules
- Some important HOP rules for faculty:
 - **2.10 Faculty Reappointment, Promotion, and Tenure**
 - **2.11 Annual Faculty Performance Appraisal for Merit Pay Consideration**
 - **2.24 Third-Year Review**
 - **2.25 Development Leave Program**

What is new this year in the senate?



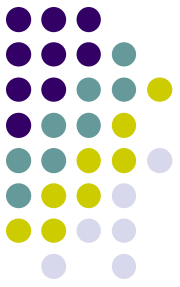
- New administrative assistant: Kelly Garza
- Rowdyspace
 - Folder for each meeting containing all documents
<https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2010-2011>
 - Make preliminary minutes available within a week after a meeting
 - Folder for each committee to share information
- Webpage: Minutes, Resolutions
- Newsletter
- Group picture before next meeting (3:15pm)

Report items



- New HOP policy approved: 2.35 Academic Program Substantive Change
- Faculty Recruitment Manual
- New provost's guidelines for P&T, 3rd Year Review, PPE:
<http://provost.utsa.edu/VPAFS/information.asp>
- AAUP Summer Institute
- New faculty lounge in the Teaching & Learning Center, JPL 4.03.03A

Committee Tasks for This Year



Com. on Handbook of Operating Procedures

- PPE policy
- Emeritus criteria

Academic Freedom and Tenure Committee

- PPE policy
- Monitor PPE/PIP process (see HOP 2.22, III.4)

Evaluations, Merit, Rewards, and Workload Com.

- Develop merit policy (annual reports)

Committee Tasks for This Year



Budget Committee

- Review university budget and inform senate about issues affecting faculty

Nominating, Elections, and Procedures Com.

- Update Faculty Senate Bylaws

Senators



- Please read
 - all documents that will be discussed in the senate meetings
 - the Faculty Senate Bylaws:
http://www.utsa.edu/Senate/ByLaws/Article_I.html
- Communicate with the faculty in your department:
 - Report important information that has been discussed in the senate
 - Identify issues that should be discussed the senate)
- **Embrace your role as faculty advocates**